



Swami Ramanand Teerth Marathwada University, Nanded-431 606

Name of College: Shivaji College Hingoli Dist. Hingoli

ACADEMIC YEAR 2018-2019

Revised API Pro forma as per 4th Amendment (New UGC Regulation) dated 11 July 2016

For
PROMOTIONS OF ASSISTANT LIBRARIAN IN UNIVERSITIES AND COLLEGE LIBRARIAN UNDER CAS
For
DIRECT RECRUITMENT OF DEPUTY LIBRARIAN AND LIBRARIAN IN UNIVERSITIES.

Part A: General Information and Academic Background

1. Name (in Block Letters):- Dr. PAWAR GANPAT RAMSING
2. Name of College:- Shivaji College Hingoli.
3. Department:- Library
4. Current Designation & Grade Pay:- Librarian (68900-205500-79900)
5. Date of last Promotion, if any:- 31/03/2015
6. For which position and grade pay you an applicant under CAS: 7000
7. Date of eligibility for promotion:- 31/03/2020
8. Address (With Pin Code):- Plot. No. 87. Totiram Niwas Khatkali Bay Pass
Ganganarar, Hingoli. 431513
- Telephone No:- 9850314375
- Email:- ganpatpawar3@gmail.com

9. Academic Qualifications (S.S.C. till post graduation) :-

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division/ Class/Grade	Subject
S.S.C.	Nagpur	March 1987	49.14	II	Mar Hin Eng Math Soc.


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H.S.C.	Nagpur	March 1989	55.83	II	Mar. Eng Hjs. Pol. Soc. .Eco.
Bachelor Degree	Amravati	March 1993	42.69	III	Eng. Mar.Pol. Elt Soc.
B.Lib.	Nagpur	March 1996	59.05	II	
M.Lib.Isc.	Bilaspur	Nov/Dec. 1998	59.17	II	

10. Research Degree(s)

Degrees	Title	Date of award	University		
M. Phil..	Yojana Ya Marathi Niyetkalikatil Vishay Majkurach Vishleshnataamak Abhyas.	4/5/2009	Y. C. M. O. U.Nashik		
Ph.D	S.R.T.M.University Nanded Antargat Granthalay V Mahtishashtra ya Vishyatil M. L. Isc. Padvikarita Sadar Kelelya Sanshodhan Probandhacha Bibliometrics Abhyas.(1999-2011)	11/05/2017	R.S.T. M.University Nagpur		
D.Sc/D. Litt					

11. Appointments held prior to joining this institution

Designation	Name of Employer	Date of		Salary with Grade Pay	Reason of leaving
		Joining	leaving		

12. Posts held after appointment at this institution:-

Designation	Department	Date of actual		Grade
		From	To	
Librarian	Library	08/02/2003	Since	AGP 7000

13. Period of teaching experience:

P.G. Classes (in years) _____

U.G. Classes (in years) 17

14. Research Experience excluding years spent for M. Phil / Ph. D (in years) 09

15. Fields of Specialization under the Subject / Discipline


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(a) Library and Information Science

(b) _____



16. Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency
Orientation Course	Dr. B. A. M. U. Aurangabad	2/12/2010 To 29/12/2010	ASC. Aurangabad
Refresher Course	Kumaun University Nainital	10/03/2015 To 30/03/2015	ASC. Nainital
Refresher Course	Karnatak University, Dharwad	19/09/2018 To 09/10/2018	HRDC. Dharwad

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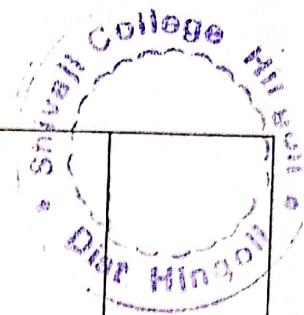
PART B: API CALCULATION OF CATEGORY I, II AND III:

CATEGORY I: PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

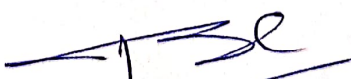
(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

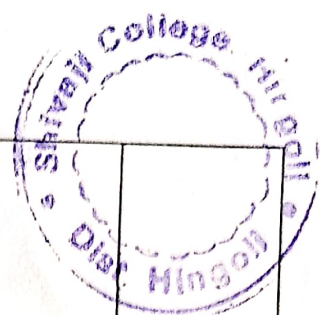
Category	Nature of Activity	point Limit for subsections	Unit of calculation		Self appraisal API Score			Verified API Score by Committee
			Actual Hours spent per academic year	Total Hours Spent	For University Assistant Librarian/ College Librarian	Deputy Librarian	Librarian	
I (a)	Library resources organization, maintenance and assistance							
	(0)	(1)	(2)	(3)	(4) = (3)/20 (Max 70)	(5) = (3)/20 (Max 60)	(6) = (3)/20 (Max 55)	
	Books	40 points	500 hours spent for administration of library holdings including books, journals. also work concern to reading room and other aspects like preparation of report, updation of websites etc.	1000	50			
	Journals							
	Reports							
	Reading Room							
	Reference Section							
	Assistance to prepare reports /manuals etc							
	Assistance to update website/ newsletter etc							


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	e-resources on intra and inter ner	15 points	Comulatively 250 hours spent Development ,Organization and Management of e-Resources						
	Digitization of Library								
	e-delivery of resources								
	Orientation lectures	15 points	Comulatively 250 hours spent to User awareness and instruction Programmes						
	Users training for e-resources or OPEC etc								
	Book exhibition								
	Any other learning resources								
I(b)	Use of ICT and other Technologies for atomization	point Limit for subsections	Actual hours spent per Academic Year	Total hours spent	For University Assistant Librarian/ College Librarian	Deputy Librarian	Librarian	Verified API Score by Committee	
	(0)	(1)	(2)	(3)	(4) = (3)/10 (Max 15)	(5) = (3)/10 (Max 15)	(6) = (3)/10 (Max 15)		
	Catalogue	15	130 consolidate hours spent in this category for the relevant functions like acquisition, date entry of new arrived	130	10				
	Learning resources procurement functions								
	Membership record								
	Serial subscription system								


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	Reference and information services		boods, there barcoding, generation of membership updation, serial subscription, reference and information services, library security using CCTV, Library management tools etc.					
	Library security such as REFID, CCTV etc							
	Software development							
	Internet management							
	Preparation of e-learning recourses							
I(c)	Extension services	point Limit for subsections	Actual Hours spent per academic year	Total Hours Spent	For University Assistant Librarian/ College Librarian	Deputy Librarian	Librarian	Verified API Score by Committee
	(0)	(1)	(2)	(3)	(4) = (3)/10 (Max 15)	(5) = (3)/10 (Max 15)	(6) = (3)/10 (Max 10)	
	Library services in holidays	15	Cumulatively 120 hours spent in this category for the major function stock rectification and other functions like maintenance activities, services to external users etc.	120	10			
	Shelf order maintenance							
	Library user manual maintenance							
	Building maintenance							
	Library facilities to outsider through external membership							
	Any other							

Total API points of Category I	70
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CATEGORY II: PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

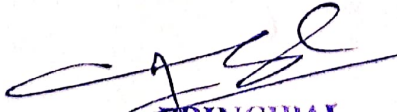
Category	Nature of Activity	Unit of calculation		Self appraisal API Score	Verified API Score by Committee
		Actual Hours spent per academic year	Total Hours Spent		
II (a)	Students related co-curricular, extension and field based activities	(1)	(2)	(3)	(4)=(3)/10 (Max 15)
	Cultural Exchange		Cumulatively 80 hours spent in the given category	08	(Max 15)
	Library service Programmes (various level of extramural and intramural)	40			
	Extension	20			
	Library-literary work through different channels.	20			
	Any other activities				
II(b)	Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.	(1)	(2)	(3)	(4)=(3)/10 (Max 15)
	Section-in-charge		Cumulatively		
	Director/Principal/Vice-				
	Principal		y 80 hours spent in the given category	08	
	Convener/Chairman/ coordinator of library service program	40			
	Hostel Warden				
	Admission/Academic/ Examination committees/ Local management committee/ library committee/ Standing Committee/ Sexual Harassment & Prevention Committee	40			


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	BOS/ Faculty / Academic Council /Senate				
	Institutional Governance				
II(c)	Professional Development activities	Actual Hours spent per academic year	Total Hours Spent	Self appraisal API Score	Verified API Score by Committee
	(1)	(2)	(3)	(4)=(3)/10 (Max 15)	(Max 15)
	Participation in Seminars / Conferences / Short Term Training Courses / e- library training courses/Workshops and events		90 hours spent in this category work related to the Participation in seminar, conference, etc. professional associations	09	
	Talks / Lectures in Refresher / Orientation/ STTP/ Faculty Development course/ e- library training courses/Workshops and events				
	Membership of associations International/ National/State				
	Publications of articles in newspaper/magazine etc not covered in Category III.				
	Dissemination/Radio Talks				

Total API points of Category II	25
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Minimum APIs to be applied for promotion of Assistant/College librarian and Deputy librarian under CAS and weightages for expert assessment is as follows:

Category	Activity	Assistant / College Librarian (Stage 1 to Stage 2)	Assistant / College Librarian (Stage 2 to Stage 3)	Assistant/College Librarian (Stage 3) to Deputy/College Librarian (Stage 4)	Deputy Librarian (Stage 4) to Librarian (Stage 5)
II	Procurement, organization, and delivery of knowledge and information through Library services	50/Assessment period	50/ Assessment period	50/Assessment period	50/Assessment period

According to the above table the teacher is eligible/not eligible in category II: -----


CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

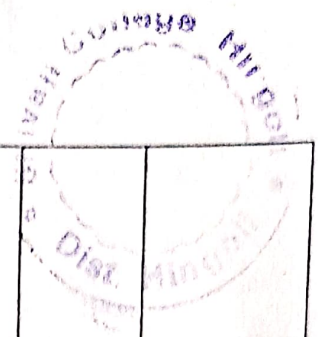
(Since the self-assessment score is based on verifiable records, all necessary evidences must be provided at the time of scrutiny)

III A) RESEARCH PAPERS PUBLISHED:

(a) Refereed Journals as notified by UGC# (25 points per publication)

Sr. No	Title of the paper with page Nos.	Journal name # with ISBN/ISSN No	Whether Journal is notified by UGC? #	Impact Factor, if any	No of First / Principal/ corresponding authors/ supervisor/ mentors	No of other authors	Self appraisal API Score *	Verified API Score by Committee *
1.	Sharadchandra Pawar Grandhalay v Mahitishashtra Mahavidyalaya Taroda (Naka) Nanded Yethesadar Zalelya M. L. I.Sc.Laghusodh Prabandhacha Bibliometrics Abhyas. (360-364)	A Refereed International Interdisciplinary Open Access Monthly e-Journal	Yes	ISSN: 2454-1109		One	03	
2.	M.G. M. S. Mahavidyalaya Grandhalay v	Research Journey International	Yes	6.261		One	25	


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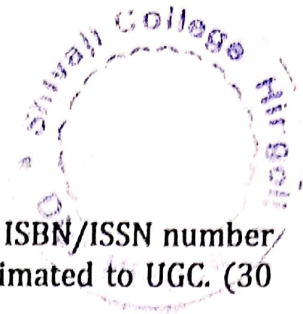
	Mahitishashtra Nanded Yethe sadar Zalelya M. L. I.Sc.Laghusodh Prabandhacha Bibliometrics Abhyas. (360-364)	Multidisciplinary E- Research Journal						
3	Granthalay Vyavsthapanama dhe Siksa Sigma Pranaliche Mahatva Ek Adhyayan (110-112)	Vidyawarta Peer Reviewed International Publication	Yes	5.131		One	25	
4.	Granthalay Vyavsthapanama dhe Manorekhanache Mahatva Ek Adhyayan	Research Journey International Multidisciplinary E- Research Journal	Yes	6.261		One	25	
Sub Total IIIA(a)							78	

(b) Other reputed Journals as notified by UGC # (10 points per publication)

Sr. No	Title of the paper with page Nos.	Journal name# with ISBN/ISSN No	Whether Journal is notified by UGC? #	No of First / Principal/ corresponding authors/ supervisor /mentors	No of other authors	Self appraisal API Score*	Verified API Score by Committee*
Sub Total IIIA(b)							


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III B) PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)



(a) Text/Reference, Subject Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (30 points for single author per book)

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
Sub Total IIB(a)							

(b) Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC. (20 points for single author per book)

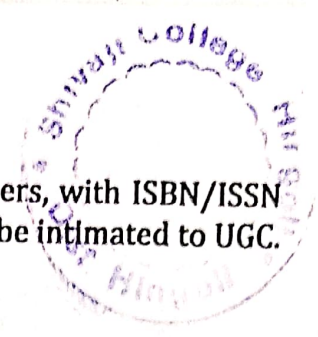
Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
Sub Total IIB(b)							

(c) Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (15 points for single author per book)

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
Sub Total IIB(c)							


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(d) Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (Per chapter 10 points for International/ 05 points for National books)



Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*	
Sub Total III B(d)								

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author / supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

Clause 6.0.5 (i) : The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals". This clause 6.0.5 (i) will be strictly followed by the University

III C) RESEARCH PROJECTS:

- (iv) Sponsored projects: *Major Projects*: with grants above Rs. 05 lakhs (20 points per Project) and with grants above Rs. 3 lakhs to Rs. 05 lakhs (15 points per Project). *Minor Projects*: with grants above Rs. 01 lakhs to Rs. 03 lakhs (10 points per Project).
- (v) Consultancy Projects: Amount mobilized with a minimum of Rs.02 lakhs (10 for every Rs.02 lakhs)
- (vi) Projects Outcome /Outputs: Major Policy document prepared for international bodies like WHO/ UNO/ UNESCO/ UNICEF etc. Central / State Govt./Local Bodies: (Major policy document of International bodies - 30, Central Government - 20, State Govt.- 10 Local bodies - 05.


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(i) Sponsored projects: Major /Minor projects							
Sr. No.	Title of Project	Name of Sponsoring Agency	Period	Grant /Amount mobilized in Lakhs	Major/Minor /Patent/ Technology Transfer/ product/ process	Self appraisal API Score	Verified API Score by Committee
(ii) Sponsored projects: Major /minor projects							
(iii) Projects Outcome / Outputs: Patent / Technology transfer / Product / Process							
Sub Total III C							

III (D) RESEARCH GUIDANCE:

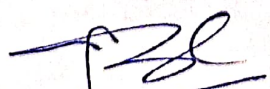
(Ph. D. degree awarded per candidate 15, Ph. D. thesis submitted per candidate 10 and M. Phil. Degree awarded 05 per candidate)

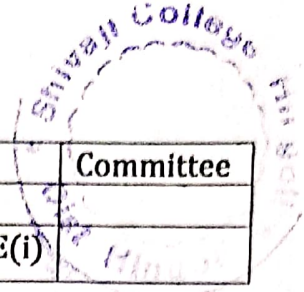
Sr. No.	Ph. D / M. Phil.	Degree awarded / Thesis submitted	Guide/ co-guide	Self appraisal API Score	Verified API Score by Committee
Sub Total III D					

III (E) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS

- (iii) 15 points per award International award/fellowship from Govt. or recognized International bodies or organization;
- 10 points per National award/Fellowship;
- 05 points per state or University level award/fellowship

International /National/state/University level Awards					
Sr. No.	Name of the award	Body/Organization /Association	Level International /National/State/University	Self appraisal API Score	Verified API Score by Committee
International /National /state/University level Fellowships					
Sr. No.	Name of the fellowship	Sports body/Organization / Association	Level International /National/stat	Self appraisal API Score	Verified API Score by


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			e/ University		Committee
Sub Total III E(i)					

(iv) Invited Lectures/paper presented in Conferences/Seminars:

Points per lecture: International 07, National 05, State/University 03.

Points per paper presentation: International 05, National 03, State/University 02.

(The score under this sub-category API points shall be restricted to 20% of the minimum fixed for Category III for any assessment period)

Invited lectures/paper presentations						
Sr No	Title of the Invited lecture/paper presentations	Title of Conference / seminar	Organized by	Level International /National/ State/Univarsity	Self appraisal API Score	Verified API Score by Committee
Sub Total III E(ii)						

III (F) DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL (10 points per module)

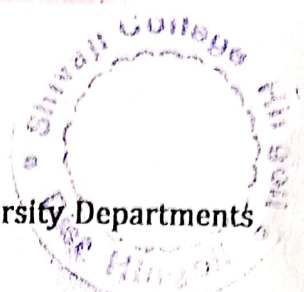
Sr.No.	e-learning delivery process/material	Title of the process/material	Details of the website	No of modules developed	Self appraisal API Score	Verified API Score by Committee
Sub Total III F						

Total API points of Category III	78
Total API points of (Category II+III)	25+78=103

IV. SUMMARY OF API SCORES

Category	Academic Year (2018-2019)	Total- API Score for Assessment Period (2017-2018)
I	75	
II	25	
III	78	
II+III	25+78=103	


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Minimum APIs to be applied for the promotion of teachers under CAS in University Departments and Colleges, and weightages for expert assessment is as follows:

Category	Activity	Assistant / College Librarian (Stage 1 to Stage 2)	Assistant / College Librarian (Stage 2 to Stage 3)	Assistant/College Librarian (Stage 3) to Deputy/College Librarian (Stage 4)	Deputy Librarian (Stage 4) to Librarian (Stage 5)
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20/Assessment period	50/Assessment period	75/Assessment period	100/Assessment period
II+III	Minimum total API score under Categories II and III	90/Assessment period	120/Assessment period	150/Assessment period	180/Assessment period

One may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.


According to the above table the teacher is eligible/not eligible in category II and II+III: -----

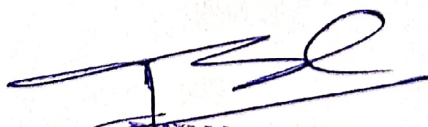
I certify that the information provided is correct as per records available with the college/university Department and/or documents enclosed along with the duly filled proforma.

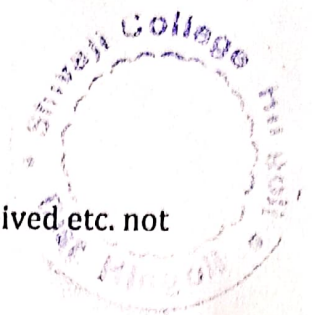

Signature of the teacher

Forwarded through:


Chairman, IQAC committee
IQAC Coordinator
Shivaji College, Hingoli
Tq. Dist. Hingoli (MS)


Head/Principal
PRINCIPAL
Shivaji College, Hingoli.
Tq. & Dist. Hingoli. (MS.)


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OTHER RELEVAN INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not Mentioned earlier.

Sr.	Details (Mention Year. Value etc. where relevant)
1.	Celebrated Librarian Day on the Occasion of Dr. S. R. Rangnathan Jayanti.
2.	Book Exhibition on the occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam as Vachan Prerna Divas.
3.	Assembly Election Duty 2019 (Loksabha)
4.	Worked in various College Committees formed by Honorable Principal of Shivaji College, Hingoli.


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